



## January 13, 2016 Meeting Minutes

**15 Attendees** 30 people responded as attending prior to the Snow Storm

Conrad Levievre	CBL
Stewart Franck	FSANS
Janice Rahme	Electrolab
Ashley Conrad	rsc Construction
Blair McKnight	DOL
Dave Carmichael	Michelin
Wanda Balsor	Ennis Safety & Security
Laurie Alders	CKF
Kelly Janes	CKF
Don Brushett	Levitt
Jeff Brett	
Kathy Betts	rsc Construction
Heather Wright	Scotia Recycling
Arminta Kennedy	CSSE Program
Erin Davis	CKF

### Regrets

David Welsh	DOL
Dwayne Robarts	Stonehouse Safety
Michel Carter	Annapolis Health Authority
Trisha MacIsaac	AwareNS
Eric Bolland Bolland	Driving Solutions
Melanie Bond	ALL-Teck
Jennifer Rodenizer	Commissionaires
Chris Praestegaard	OnGaard
Gary Slaunewhite	G & P Safety Consulting
Shelley Fleckenstein	CBI Health Centre - Kings Physiotherapy Clinic
Amanda Dedrick	FSANS
Tanya Newell	WCB
Don Foster	Foster Safety
Dena Hueston	rsc Construction
Darlene vanderWoerd	
Larry Rossborough	Michelin
Bob Neilson	Ennis Safety & Security
Dennis Robillard	Michelin
Charles Pothier	Safety InSite

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**Mission:** to be a resource for professional development, knowledge and information exchange for our members, our profession and the public.



**Canadian Society of Safety Engineering  
Western Nova Scotia Chapter**

**DATE: January 13, 2016**  
**TIME: 2:00 P.M.**  
**LOCATION: CKF Hantsport**  
**HOST: Laurie Alders & Kelly Janes**  
**PRESENTER: Nadine Wentzell**

1. Call to Order - 2:05 pm
2. Welcome, introductions and regrets
3. Approval of Agenda
4. Program: Arminta introduced Nadine Wentzell

Nadine Wentzell, is a dynamic speaker and expert in workplace drug and alcohol. Nadine's presentation focus will be considerations for implementing workplace Drug and Alcohol Programs including the challenges presented with the use of medical marijuana in the workplace.

Members feel that having an event or secondary session with Nadine needs to be considered.

5. Review and Approval of September 9 Minutes. Moved by Heather, seconded by Conrad, moved
6. Business Arising from previous meetings/minutes
  - a. Project Planning update (Heather/Bob) deferred from September –defer to March meeting
7. Reports – will be reported through the secretary via email after the meeting
  - a. Finance (Kathy) Audit of 2015 signed off by Heather and Jeff. Did receive \$750 from national office but will be recorded in 2016
  - b. Membership (Laurie) new csse.org under construction
  - c. Program (Blair/Arminta) submitted and attached
  - d. By-laws Committee (Charles)
8. New Business
  - a. In house course offerings – new package being offered, Stewart looking at lists
  - b. Joint meeting with OHSAC – Wanda still pursuing
  - c. Stewart to provide a brief update on the National Education Committee  
Members comments and questions – need volunteers on sub committees
  - d. NAOSH week launch at NSCC Dartmouth committee requires 2 or 3 members from our chapter – meeting is February 18 10 am to 2 pm and Secretary to send request to mailing list right away
  - e. CHSE Maintenance reporting end of January

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## Canadian Society of Safety Engineering Western Nova Scotia Chapter

9. Meeting Format and Schedule Questionnaire and discussion – Wanda reported that there was good response from membership and that the individual preferences are all over the place.

For example:

- Morning - 2 pm and 5 pm to 6 pm meeting start times were divided 50 – 50. This is the same results as a poll taken a few years ago
- Members requested shorter meeting of 1 ½ hours
- Meeting format and schedule was discussed in detail at the Atlantic Executive Meeting in December and will part of the overall discussion
- Webinar / Conference calling will likely be part of the plan for those unable to attend meetings
- Executive will meet in February to review results and prepare options to present to members in March. The meeting will be open to all members

March meeting will be held as usual on Wednesday March 9 at 2 pm at the Pinehurst Hall, Hwy 10 between Bridgewater and New Germany. Meeting focus will be on meeting strategy of format and schedule moving forward.

10. Members comments and questions

Stewart – Atlantic chapter meeting Dec 5

Laurie welcomed Dave from Michelin. He will assist with establishing a Cape Breton Chapter.

Blair thanked Laurie and Kelly for supplying speaker's gift. He is interested in hearing what other chapters are doing with meeting format and times.

Kelly suggested a 4 hour session with Nadine as a larger event.

Conrad requested an update on WHSR, Metron case to distribute and NIOSH and coffee roaster safety.

Wanda lobby government to include Mental Health 1<sup>st</sup> Aid – education, regulation.

Potential education and training event for members and community

**Trust fund?**

11. Date of next meeting – March 9 at 2pm at the Pinehurst Community Hall, Pinehurst

12. Adjournment - Wanda thanked Laurie and Kelly for hosting – 4:15 pm

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*2016 Program Committee Report  
submitted at our Chapter meeting on 13 Jan 2016*

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Arminta Kennedy and Blair McKnight met on 14 Oct 2015 to discuss potential options for program content for the coming 2016 meetings. Discussions about having govt rep to speak about regulatory reform plans in the Maritimes (initiative to align to degree possible to promote economic growth). Also discussed inviting various sector safety associations to participate (e.g., Trucking Safety Assn, Construction Safety, Hospitality Assn, Retailers' Assn, etc.). Also possible subjects such as Communication in workplaces today and, the NSCC OHS program demand and curriculum.

Conversation came back to we must decide as Chapter what we are attempting to achieve with these speakers. We should not short change them given their willingness to meet with us. Minimal input from members as to possible subjects or presenters. Before soliciting further speakers need to confirm meeting times/dates/locations, formats and, when speakers required

Regular meetings tentatively scheduled for 2016 are highlighted below:

<b>2015 Meeting</b>	<b>Host</b>	<b>Location</b>
January 13	Laurie Alders & Kelly Janes	CKF, Hantsport
<i>Speaker – Nadine Wentzell, Drug and Alcohol Awareness Consultant – Discussed the workplace safety and personal health issues associated with drugs and alcohol in the workplace</i>		
March 09		
<i>Speaker –</i>		
April 13		
<i>Speaker –</i>		
May 11		
<i>Speaker –</i>		
June 08	Joint meeting – Western NS Chapter	
<i>Speaker –</i>		
September 14		
<i>Speaker –</i>		
October 12		
<i>Speaker –</i>		
November 09	AGM - Annapolis Valley	
<i>Speaker –</i>		

Respectfully submitted: Arminta Kennedy / Blair McKnight – 13 Jan 2016

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