



May 18, 2016 Meeting Minutes

DATE: May 18, 2016
TIME: 5:00 P.M.
LOCATION: Michelin (across the road at 200 Logan Road, Bridgewater)
HOST: Larry Rosborough
PRESENTER: Lisa Hayes, Plant Manager and Larry Rosborough

1. Call to Order
2. Welcome and introductions
3. Approval of Agenda – Stewart moved to approve and Larry seconded, carried
4. Program – Lis Hayes, Micheline Bridgewater Plant Manager described the successes and culture at Michelin. Lisa says “safety as a culture not a leading indicator”. Of 80 plants worldwide, 8 safety awards are presented and Bridgewater and another Canadian plant received the award in 2015. So far this year, this plant is doing even better. As well as safety, this plant is # 8 worldwide in quality. “Do what you know to do – right” Lisa Hayes

Larry gave us an overview of business and a couple of videos on how tires are made.

5. Round Table

Wanda

- we should not be alarmed by meeting numbers
- working on learning about our webinar with the new system provided by National – discussion about training and equipment required, including login information prior to the meeting
- invited Deidra to pass along to NS members – Janice to prepare and share invitation asap
- Charles will not be renewing membership but will join in periodically. Thanks to Charles for chairing the By-laws committee! Wanda has appointed Bob Neilson as chair, Bob will provide support if required to the Bi-Law Team until the 2016 AGM / nominations and voting. Stewart asked if someone now on the committee was considered but agreed that it was good Bob volunteered

Kathy

- Completed the nominations for our chapter recognition – frustrated by the format of the application and Wanda will raise it in the next meeting as it needs to be easy to do or people will not do it
- Submitted application for chainsaw workshops since 2007
- New Atlantic RVP Barry?

Trisha happy to be at the meeting.

Stewart – the partners are making progress with the Fish Safety Action Plan

6. Review and Approval of March 9, 2016 Minutes. No motion carried (to be completed next meeting) Minutes distributed electronically prior to the meeting. Available at CSSE.org. Blair moved and Stewart seconded, carried. Note - Minutes to be provided as soon as ready.

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7. Business Arising from previous meetings/minutes

a. Project Planning update (Heather/Bob):

- i. Fall Symposium focus on IRS and attract small business - deferred
- ii. Mentorship – Amanda - deferred
- iii. Mental Health First Aid as a Western Chapter Educational & team-building event proposal – Heather

Heather and Bob on the Project Planning committee has submitted a proposal to provide a Professional Development and Teambuilding event for the chapter. The training is a two day Mental Health First Aid with some teambuilding component.

The (edited) proposal is attached at the end.

Save the date/ place holder notice should be communicated right away for October 21 and 22. The site and other details to be determined.

- Members will be subsidized by the chapter so will be good to organize in conjunction with a membership drive
- Open the event to all WNS email list (and NS chapters?)
- Discussion around using our own members for services if possible
- Registration requires payment in full (\$55 for members and \$110 for nonmembers)
- Roll out in June at the joint meeting

b. NAOSH Launch – debrief – the launch in Darmouth at the NSGU was a good event. Kathy asked if possible to have a generic CSSE Chapter business card for events like this so individuals don't need to hand out personal cards. Kathy will check with National to see if they have these available.

c. CSHE matrix for membership – Stewart – working on the matrix and notes that May 27 and 28 courses “Assessment Value OHS Systems” will be cancelled because no one has registered. Future courses may not be planned because of the waning interest.

d. Steps for Life – debrief – the website shows our team \$1095. Upon Laurie's retirement from CKF received a donation from employee union for \$300 which he gave to SFL. Trisha said that there were some excellent challenges between businesses. 4 Sobey stores donated \$4000 to the walk. As of May 22, the official website shows:
Halifax Goal \$35,000 donations \$35,320
Western NS CSSE Walking Warriors goal of \$1000 donated \$1,095 including Laurie
WNS CSSE Walking Warriors were 4th of 20 teams in total dollars raised!
5 Walkers: Amanda, Stewart, Janice, Kathy and Heather raised \$795

8. Reports – will be reported through the secretary via email after the meeting

a. Finance - Kathy

b. Membership (Laurie) Laurie has agreed to continue as Membership chair. Wanda is working on a couple new membership opportunities.

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**Canadian Society of Safety Engineering
Western Nova Scotia Chapter**

c. Program (Blair/Arminta) –

- date is set for the joint chapter meeting – Janice to prepare an invitation right away and send email out. Presenter is Michael Leiter, psychology professor at Acadia, who will speak about worker engagement, wellness and its effects. “engagement vs wellness”
- Stewart to host September’s meeting at FSNS in Liverpool
- Fosters to host October’s valley
- AGM November 19 Valley

d. By-laws Committee (Charles)

9. New Business

10. Date of next meeting – Joint NS meeting June 15 11:30 am to 2 pm at the Old Orchard Inn

11. Adjournment 7:47 pm

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CSSE Proposal for Professional Development and Teambuilding

Purpose:

The goal of this proposal is to demonstrate our commitment to our Mission by providing professional development opportunities to our dedicated Chapter Members in order for them to reciprocate this new knowledge in their respective workplaces and communities.

Objective:

Two day Mental Health First Aid (MHFA) Training and teambuilding activity

Program:

- The idea is to gather interest from our members to take the 2 day (12 hour) MHFA course.
- I propose that the CSSE will cover the training costs & meeting space (Approx. \$2000-2500).
- I would suggest trying to turn this event into a retreat and having a group dinner and activity on the 1st evening.
- Any CSSE member that is not taking the training could participate in dinner and activity.
- A few vendors of training have offered their services all with a cost of \$110/ person
- Mental Health Commission of Canada Instructor should instruct training

Location: TBD

Suggested Locations: Atlantica Oak Island Inn, White Point or Valley Venue or any suggestion from membership. Hotel rooms are generally \$125 per night which would be paid by the member as would dinner

Selected Date: October 21 & 22 – Friday and Saturday

Group dinner and activity suggestions: Paint night, site specific team building activity, etc.

Vendors who have come forward (either recommended or volunteered are: Bob Neilson, ENNIS Safety Services; Multiple instructors with St. John Ambulance and Brian Evans, Mental Health Commission of Canada Instructor. Important to note Bob is a Certified Mental Health First Aid Instructor, Mental Health Commission of Canada. (price would be as noted)

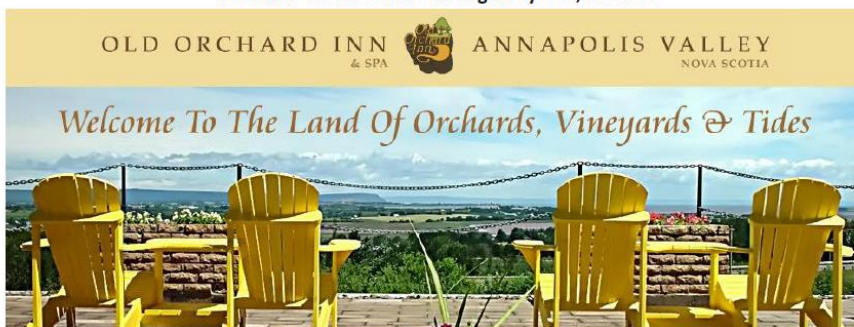
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You are invited to the annual 2014 CSSE Joint Chapter Meeting
* Nova Scotia and Western Nova Scotia *

The Old Orchard Inn is centrally located in Nova Scotia between
Wolfville and Kentville on Highway 101, Exit 11.



Wednesday June 11, 2014
at 11:30 am

Buffet Garden Salad with Assorted Sandwiches & Wraps
Coffee/Tea & Pastry Tray
\$18.95 plus HST and Gratuity (WNS Chapter will be subsidized)

Speaker: Dr. Michael LEITER, a Psychology professor from Acadia University who
will speak about worker engagement, wellness and its effects.

RSVP by June 1 to Janice Rahme, Chapter Secretary - janicerahme@live.com

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