



March 8, 2017
Western NS Chapter Meeting Minutes
“When the OHS Officer Comes Calling”

TIME: 2:00 p.m.
LOCATION: Pinehurst Community Hall

In attendance:

Conrad LeLievre	CBCL	Janice Rahme	Electrolab Training Systems
Paul Sampson	DOLAE	David Welsh	DOLAE
Stacey Maguire	Mentee at Ennis	Mark Pearson	Complete Driving
Wanda Balsor	ENNIS Safety Services	Stewart Franck	FSANS (via conference call)
Jeff Brett	Retired	Diane Lutley	Public Services & Procurement
Melanie Bond	All-Tech	Kathy Betts	Quality Concrete Inc.
Bruce Rhodeniser	DOL	Paul Sampson	DOL
Tanya Perkins	DOL		

Regrets:

Michael Bullerwell	Arminta Kennedy	Ashley Conrad	
Amanda Dedrick	Don Foster	Heather Wright	Gary Slauenwhite
Shelly Grey	Ann Brett	Paul Collier	Bob Neilson

1. Call to Order by Wanda Balsor, Vice Chair, at 2:10 pm
2. Welcome and Introductions – Wanda welcomed all in attendance, followed by an introduction to the Program Speaker by Janice Rahme.
3. The program “When the OHS Officer Comes Calling: was presented by one of our Members, David Welsh. This was a very informative and interesting sessions. During the presentation it was noted by DOLAE there are upcoming changes to the OH&S Act for NS. In attendance from DOL were: David Welsh, Bruce Rhodeniser, Paul Sampson, Tanya Perkins. They drew our attention to one section in particular, Section 63 “Notice of Accident in the Workplace”. Thank you! David for your informative presentation.
4. Approval of Agenda – Wanda asked for a review of the Agenda and moved for approval by Diane and seconded by Conrad. Carried.
5. Review and Approval of January 12, 2017 Minutes – Adopted and approved by Melanie and seconded by Janice. Carried.
6. Business Arising from previous meetings/minutes
 - a) HSC Matrix for Membership – Deferred until next meeting
 - b) Office of Regulatory Affairs and Services Effectiveness – Deferred until next meeting
 - c) Building Safety Partnerships Progress Report was presented by Janice Rahme
 - ✓ Date has been approved as May 10th, 2017
 - ✓ Public and Chapter Meeting 9:00 a.m. – 11:00 a.m.
 - ✓ Followed by a Chapter Meeting
 - ✓ Presenters have been confirmed
 - ✓ Flyers have been drafted for Executive approval
 - ✓ Will be seeking volunteers – day of, distribute posters, invite colleagues
 - ✓ Bridgewater and Area Chamber of Commerce is assisting with mailing to members

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7. Reports – to be reported to the Secretary via e-mail following the meeting
 - a) Finance – Conrad LeLievre
 - b) Membership – Stewart Franck & Wanda Balsor
 - c) Program – Arminta Kennedy & Janice Rahme – reported (including the next few meetings)
 - d) By-Laws – Bob Neilson
8. New Business
 - a) 2017 NAOSH Week – Kathy Betts informed the group that everything is on schedule. The dignitaries have been invited. Same location and lunch arrangements as 2016. The students will start presenting at 9:00 a.m. A speaker from the Westray Family Group, followed by Dr. Kelloway and Lawyers and Labour in the p.m. Anyone setting up will be able to on Sunday and the students will be there to help.
 - b) Steps for Life – The date this year is April 29th at Point Pleasant Park in Halifax. There was great interest shown to have a Chapter Team register. Kathy Betts to register the team and send the participants confirmation. ALL – Contact Kathy if you wish to participate.
 - c) Halifax PDC 2017 – Wanda reviewed a PDC Power Point Presentation provided by Stewart Franck. REMINDER – There are CSSE Courses being offered before and after the PDC, should anyone wish to take advantage of them being presented locally.
 - d) Event Planning – There has been interest shown in hosting a second Mental Health First Aid. We will look at hosting a second session in September or at a desired time which may be early 2018, TBD.
 - e) Thunder in the Valley Fundraiser – this will be held on Thanksgiving weekend. Should we review this as an opportunity to fundraise? It was suggested that this may not be within the mandate of the Chapter. Wanda suggested to table this item and possibly to review other possibilities.
 - f) South Shore Safety Symposium – it was discussed and determined that we will not be participating in this event. The Chapter did not see a value to this as a result from previous experience unless we use the event to promote an outreach event like Chainsaw Safety.
9. Members Comments & Questions – There was a round table discussion
 - a) Regional funds to support NAOSH Week
 - b) Review of Funding Guidelines
 - c) Submit Application for Awards

Wanda extended a “Thank you” to Stewart Franck and Janice Rahme for hosting the March Meeting

10. Date of next meeting – April 12th @ 5:00 pm to be held at ENNIS Safety Services, hosted by Heather Wright and Wanda Balsor
11. Adjournment – 4:40 pm

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