



**Canadian Society of Safety Engineering  
Western Nova Scotia Chapter**

2017-09-19 CSSE WNS Chapter meeting  
At CSSE PDC Conference, Halifax

Attendees: Wanda, Kathy, Stacey, Janice, Jeff, Stewart (no quorum)

1. Called to Order at 17:45
2. May meeting Minutes had been previously distributed and reviewed
3. Review of June NS Chapters Joint meeting
  - a. Nice, interesting venue aboard the HCMS Sackville, the last of Canada's WWII corvettes
  - b. No washroom on board
  - c. Steep steps and ship ladder were not convenient for women in skirts and dresses. Potentially embarrassing
  - d. The lunch was okay, but rather sparse. Attendees arriving late got very little food, if any
  - e. The meeting was in a cozy meeting room and David Welsh did an informative session on Creative Sentencing
  - f. RVP Atlantic, Barry Fitzgerald attended and brought greetings from the National Board
4. Review of Building Safety Partnerships, Kentville Fire Hall, September 14, 2017
  - a. Not as many attendees from small-medium business as hoped
  - b. Large number of CSSE Board in attendance. Great show of support but may have been intimidating
  - c. Timing
    - i. WE need to set the agenda and keep presenters on track
    - ii. Carolyn did a great job in the remaining time given but this important topic needs more attention
    - iii. Allow more networking, peer-to-peer
    - iv. Focus on industry people
  - d. The DOL presentation could be shorter
    - i. Stick to the point
    - ii. Related to the audience
  - e. WCB presentation could be improved and adjusted
    - i. Stewart will meet with Art Brown about the presentation
    - ii. Less bureaucracy, and less mention of months to retirement
      1. 5 minutes on WCB registration, steps, and classification
      2. 5 minutes on what happens when there is an injury/claim, and what to do
      3. 5 minutes on My Account and available WCB resources.
      4. Key contacts should be on a handout
  - f. Spend more time on toolkit!
    - i. At least 45 minutes
    - ii. Must get people to start creating their program
    - iii. Reference easy-to-use electronic tools

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- iv. Include short demonstration of the incident cost calculator and the hidden cost of injuries
  - v. Give people what SME need. Take irrelevant questions and discussions aside or for parking lot
  - g. Overall Feedback
    - i. WCB bureaucracy not needed
    - ii. Stories, must be concise and relevant to audience
    - iii. Focus on simple cost models with examples
    - iv. More variety of participants should be a goal
    - v. Need more small-medium enterprise
    - vi. How do we better promote?
    - vii. Marketing plan and subcommittee, perhaps
    - viii. Partner with local business groups and organisations to host and to bring us in to deliver topic and content, as subject matter experts
    - ix. Consensus is to try again in May 2018
5. 2017 AGM
- a. South Shore location
  - b. Preparations underway
6. October meeting
- a. Proposed topic, Hoists, Cranes Lifts-Maintenance, Inspection, Certification
  - b. Speaker from BRP Inc. confirmed
  - c. Need a host location
    - i. Perhaps NSCC Lunenburg Campus
    - ii. Or BRP client location?
7. Chapter of the Year Award
- a. A very pleasant surprise!
  - b. A special invite will go to all members to formally receive the Award at the 2017 AGM
8. Financial Report – Conrad, Treasurer, sent regrets but provided an email to advise of the current bank balance. The Chapter is financially healthy.
9. Other business
- a. Secretarial duties remain a tag-team effort due to Society website and member management system
  - b. There is little value in Kathy learning the existing system with a new system in the works for the new year (2018)
  - c. The batch emails have a less personal touch, members may feel disconnected (?)
  - d. The member and mailing lists are more difficult to separate and are kept on a separate spreadsheet.
  - e. Reminder: we must abide by Canadian law with respect email privacy

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