



January 10<sup>th</sup>, 2018  
Western NS Chapter Meeting Minutes

TIME: 2:05 p.m.  
LOCATION: Scotia Recycling - Hantsport

**In attendance:**

David Welsh – DOL  
Larry Rosborough – SSI Consulting Solutions  
Jeff Brett – CHSE Services  
Conrad LeLievre – CBCL Ltd.  
Jeannette Combes- Office of the Employer Advisor  
Burnell Lyons – Glooscap Ventures  
Stacey Maguire – Glooscap Ventures  
Wanda Balsor – ENNIS Safety and Security  
Heather Wright – Scotia Recycling  
Kathy Betts – Quality Concrete Inc.

**Regrets:**

Ashley Conrad – rcs construction  
Melanie Bond – All-Tech  
Stewart Franck - Retired  
Janice Rahme – Electrolab Training Systems

1. Meeting Chairperson  
Wanda, Chapter Vice Chair called to Order 2:05 pm
2. Welcome and Introductions
3. Approval of the Agenda – Heather Wright approved and seconded by Larry Rosborough.
4. Program – The BP Texas City Oil Refinery Explosion was presented by member, Conrad LeLievre. This was a very informative presentation and a huge thank you to Conrad was voiced.
5. Reviewed and approval of the September Meeting Minutes – there was one corrections – spelling of a person's name corrected and submitted. Moved by Larry Rosborough, seconded by Jeff Brett, carried.
6. Business Arising from previous meetings/minutes

2018 Activities and Events (beyond regular meetings)

a.) CHSC Course

Ask the Members if they are interested and what course they would like to see brought to NS.  
(Kathy to send out an e-mail) Check with Perry Ruehlen to see what course is most needed by members in this area.

b.) Building Workplaces Safety Partnerships – May and October

Check each community to see if there is an interest in hosting the event.

There was a discussion on the time of day that is best for people. Morning – 9:00 to 1:00 or an afternoon session – 1:00 to 4:00. Let's set time aside at the next meeting to decide. Topics and

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presenters to be discussed at the next executive meeting then brought forward to the March meeting.

c.) 2018 NAOSH Week – It was discussed that National will sponsor if our group would like to do something that week. It was discussed that perhaps we could have a breakfast event that week, keeping in mind that the NSGEU event is held on Monday the 7<sup>th</sup> and Professional Day event at St. Maries is on Wednesday the 9<sup>th</sup>. This year it is called “Behavioral Side of Safety for OHS Professionals”. Another idea was a “Radio Game Show” for both North and South Shore. Heather will look into and report back at our next meeting.

d.) Steps for Life - will be held in Halifax on May 6th. There is sufficient interest from our members to establish a team for the “2018 Walk”. Kathy will help with this again this year.

e.) Mental Health First Aid – It was suggested that an e-mail be sent out from the Chapter to see if there is enough interest. (Kathy will send an e-mail)

f.) Chainsaw Workshop – It was suggested that we advertise this in May during NAOSH week on the two radio stations (North & South Shore). We will discuss further at our March meeting.

On behalf of the CSSE Western NS Chapter Wanda extended “Thanks and Appreciation” to Heather Wright and Scotia Recycling for hosting the January Meeting.

Meeting Chair was handed over to Jeff Brett, as a previous pass Chapter Chair person

### 7. Reports – Will be reported through the Chapter Secretary via e-mail after the meeting

a.) Finance – Conrad LeLievre reported that a cheque was issued to Fred for \$787.00 to cover the pins for the PDC. We have received our rebate cheque in the amount of \$750.00 from National. It was also noted that the 2017 Audit of the finances was completed by Heather and Jeff in December with everything in good order.

b.) Membership – Wanda reported that Stacey Maguire has agreed to become our Member Representative. Stacey suggested that each member try to recruit at least one new member in 2018. A members list was provided to Stacey by Kathy. It was suggested that we each try to contact prior members to see if there is anything we can do to help them get back to the meetings and re-join.

We have a new member – David Welsh – WELCOME DAVID!

It was suggested that we reach out to the retired members and try to get them back to the meetings and remind them of the member discount.

c.) 2018 Programs – The final draft was previously approved by the Executive Committee and distributed.

d.) By-laws Committee – Bob has not made any changes to the by-laws – he has replaced his name for signing purposes and new date.

e.) Executive Committee – Steward Franck’s notes were shared at the meeting by Kathy.

### 8. New Business

a. Atlantic CSSE Chapters Leadership Meeting – Barry Fitzgerald, our RVP will be compiling a report of the meeting. Once we receive this report it will be shared with the Chapter.

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- b. 2018 Membership initiatives – Thanks again to Stacey Maguire for accepting the position of Membership Representative. Stacey has put forth a goal for every member to recruit a new member in 2018. We are going to focus on personal touches such as one-on-one phone calls. Steven Sail will be transferring to our Chapter in the near future and has also offered to present at our meetings. We are going to call and encourage the retired members to come back to the meetings. We want to look further into a discount package as well.
  - c. By-Laws – no changes have been made. Bob Neilson only added his name and date for signing purposes.
9. Members comments and questions: Round table
- a. Jeannette Combes touched base on the Legalization of Marijuana and reminded the group there good information and training sessions on their web-site. <http://oeans.ca/training> She reminded us of the need for a policy for medical marijuana. She also mentioned a great read by Barbara Butler regarding this topic.
  - b. David Welsh distributed the new Health & Safety cards with the “Rights” and contact info for the OH&S Division. Should anyone like more of the cards, please let him know.
10. Date of next meeting – March 21st, 2018 at 5:00 pm
11. Adjournment 4:20 pm

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