



**Western Nova Scotia CSSE Chapter
Annual General Meeting Minutes DRAFT
November 16, 2016
Port Pub, Port Williams**

Attended - 17		Regrets
Janice Rahme	Electrolab Training Systems	Barry Fitzgerald
Stewart Franck	FSANS	Diane Lutley
Amanda Dedrick	FSANS	Heather Matthews
Heather Wright	Scotia Recycling	David Walsh
Blair McKnight	Program Chair	Tanya Newell
Ashley Conrad	rCS Construction	Gail Sinclair
Kathy Betts	Quality Concrete	Jeff Brett
Conrad LeLièvre	CBCL	Ann Brett
Arminta Kennedy	Program Chair – Self Employed	Shelley Lynch
Don Brushett	Levitt Safety	Paul Collier
Stacey Maguire	Ennis Safety Services	Melanie Bond
Wanda Balsor	Ennis Safety Services	Don Foster
Laurie Alders	Membership Chair	
Bob Neilsen	Ennis Safety Services	
Deirdre O'Reilly	WCB	
Greg Greenwood	MacFarlands	
Jeanette Combes	Office of the Employer Advisor	

1. Welcome & Introductions

2. Approval of Agenda – Stewart motioned approval of the revised agenda and Conrad seconded. Carried

3. Arminta introduced Guest Speaker – Jeannette E. Combes - Jeanette's presentation purpose is to raise the awareness of Post-Traumatic Stress Disorder in the workplace

8:35 pm meeting resumed

4. Deirdre O'Reilly, Chair of NS Chapter brought greetings from the NS Chapter and National CSSE Executive. Dierdre presented Western NS Chapter with Outstanding Achievement Award with special mention that Laurie was the motivator and organizer of the annual Chain Saw Safety event.

5. Wanda Presented CSSE Service Pins – Service pins will be presented annually at the AGM. Listed below.

6. Approval of Minutes of 2015 AGM – Conrad moved and Bob seconded. Carried

7. Business arising from Minutes – there was none

Vision: An advocate for safety in every workplace through education and knowledge sharing.

Mission: to be a resource for professional development, knowledge and information exchange for our members, our profession and the public.



8. Reports – Wanda passed chair to Stewart
 - i. Chapter Chair – Presented by Wanda Balsor – moved by Laurie, seconded by Kathy - carried
Stewart passed the chair back to Wanda
 - ii. Treasurer – Presented by Kathy – Moved by Kathy and seconded by Stewart - carried
 - iii. Directors – Presented by Heather – Moved by Heather and seconded by Conrad - carried
 - iv. Membership Chair – Presented by Laurie – Moved by Laurie and seconded by Stewart - carried
 - v. Program Chair – Presented by Arminta/Blair – moved by Blair seconded by Heather - carried
 - vi. By-laws Chair – Presented by Bob – moved by Bob and seconded by Stewart - carried
 - vii. Vice Chair – Presented by Stewart – moved by Stewart and seconded by Blair - carried
 - viii. Secretary – Presented by Janice – moved by Wanda and seconded by Heather - carried

7. New Business –

- i. Review of preferred meeting dates, times and format. We established that January would be held at Ennis on January 11. The balance of the year will be discussed at that time.
- ii. Election – Laurie as nomination chair presided over the elections.

Executive Positions & Board of Directors for 2017 – 2018

Chair – Stewart Franck

Vice Chair – Wanda Balsor

Treasurer – Conrad LeLievre – nominated by Wanda and second by Stewart

Membership Chair – interim Stewart & Wanda

Program Chairs – Arminta Kennedy and Janice Rahme

Secretary – Kathy Betts

By-Law – Bob Neilson

Directors – Jeff Brett and Heather Wright

Wanda stressed that many hands make light work. Committees and Mentorship will ensure the new positions are successful.

8. Adjournment 9:45 pm – Kathy moved and Stewart seconded.

Vision: An advocate for safety in every workplace through education and knowledge sharing.

Mission: to be a resource for professional development, knowledge and information exchange for our members, our profession and the public.



2016 CSSE Service Pins

Members will receive their service pins each year at the Annual General Meeting.

The following members received their pins at the 2016 AGM -

30 Years

Laurie Alders

25 Years

Stewart Franck

10 Years

Arminta Kennedy

Wanda Balsor

Kathy Betts

5 Years

Janice Rahme

Conrad LeLievre

Bob Neilson

Heather Wright

Vision: An advocate for safety in every workplace through education and knowledge sharing.

Mission: to be a resource for professional development, knowledge and information exchange for our members, our profession and the public.