



## CSSE PROFESSIONAL DEVELOPMENT COURSES

# GST/HST TAX EXEMPT REGISTRATION FORM

### ELIGIBILITY REQUIREMENTS:

In order to be eligible for a GST/HST tax exempt course registration, your registration **must be requested and paid by** an entity with a CRA Tax Exempt status and number.

- **ONE REGISTRATION:** All sections (A to D) of this form must be completed and submitted to [info@csse.org](mailto:info@csse.org) a minimum of 11 days prior to event start date – incomplete forms will delay registration.
- **MULTIPLE REGISTRATIONS:** Section A and billing sections C & D of this form must be submitted to [info@csse.org](mailto:info@csse.org) with a list of registrants and contact information a minimum of 11 days prior to event start date. Registration list must include all fields noted in the Registrant Information (Section B) below.
- **REGISTRATION FOR MULTIPLE COURSES:** Submit one form per course.

### REGISTRATION RATES:

CSSE Member Tax Exempt Rate: \$749.00

Non-Member Tax Exempt Rate: \$949.00

### SECTION A: COURSE SELECTION

Course Name: \_\_\_\_\_ Dates: \_\_\_\_\_

### SECTION B: REGISTRANT INFORMATION

Registrant Name: \_\_\_\_\_ CSSE Member  Yes  No

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal: \_\_\_\_\_

Email: \_\_\_\_\_ Tel: \_\_\_\_\_

Dietary Restrictions: \_\_\_\_\_

### SECTION C: BILLING INFORMATION

Entity/Company Name: \_\_\_\_\_

Billing Contact Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing City: \_\_\_\_\_ Billing Prov: \_\_\_\_\_ Billing Postal: \_\_\_\_\_

Billing Email: \_\_\_\_\_

Billing Tel: \_\_\_\_\_ GST/HST Tax Exemption Number: \_\_\_\_\_

### SECTION D: PAYMENT METHOD

Please indicate your preferred payment method. An invoice will be provided once registration is complete.

Cheque - PO # \_\_\_\_\_

Credit Card

EFT