



CANADIAN SOCIETY of SAFETY ENGINEERING

[www.csse.org](http://www.csse.org)

CANADA'S SAFETY, HEALTH and ENVIRONMENTAL PRACTITIONERS

## PROGRAM DESCRIPTION AND APPLICATION FORM

### I. ABOUT THE CANADIAN SOCIETY OF SAFETY ENGINEERING (CSSE)

The Canadian Society of Safety Engineering (CSSE) is the leading health, safety and environmental organization for professionals in Canada. We work with industry, governmental agencies, and other safety organizations to promote a greater awareness of health, safety, and environmental issues in workplaces and communities across the nation and around the world. Our vision: "CSSE shapes the safety profession in Canada by working collaboratively with its members and partners."

CSSE is a national organization, supporting the operation of 36 local Chapters. Chapters provide local forums for information exchange and networking among professionals. Our mission is to be the resource for professional development, knowledge and information exchange to our members, our profession and the Canadian public.

In support of students who have successfully registered in a 1, 2 or 3-year eligible OHSE program (full-time or part-time) at the undergraduate level at an accredited Canadian university or college, we invite you to join us and build your professional future. As part of our ongoing objective to support people who have chosen to pursue a career in Occupational Health and Safety Engineering, we are pleased to award this bursary.

### II. OVERVIEW OF THE BURSARY PROGRAM

We are pleased that you are applying for the CSSE OHSE Bursary Program to further your education in this rewarding profession. Selected students will receive up to a maximum of **\$500.00** towards furthering their education in Occupational Health and Safety Engineering. Bursaries will be awarded on a regional basis (BC, AB, SK) and (MB, ON) and (QC, NB, PEI, NS, NL) as proportionate to the number of post-secondary institutions offering OHSE programs. **Bursaries are non-repayable.**

In addition to this monetary amount, you will receive a free student membership in the CSSE for the duration of your program. You will also be invited to participate in your local Chapter professional development activities where you will have the opportunity to meet and network with leading OHSE Professionals.

Please note that the **APPLICATION DEADLINE IS DECEMBER 31<sup>st</sup>, 2021.**

*\* Successful bursary recipients may re-apply for a bursary in a separate year to a maximum of up to 3 bursaries.*

### III. CRITERIA

Students applying for the CSSE OHSE Bursary Program must submit a completed application accompanied by the required documentation prior to **December 31<sup>st</sup>, 2021**.

Eligible post-secondary OHSE programs must be a **minimum of one year in duration** which may be expressed as a total number of class hours per program or approximately 300 plus or minus 10% total class hours per program. Each program should have a majority of the courses constituting occupational health, safety and environmental topics.\*

**\*Courses which could be considered as having OHSE topics may include:** • Risk Management • Total Loss Control • Fire Protection/Prevention • Occupational Health (Chemical Agents) • Occupational Health (Physical Agents) • Toxicology/Biohazards • Hygiene Methods /Monitoring • Plant Layout • OH&S Legislation • Environmental Management/Protection • Product and Public Safety • Ergonomics • Exhaust - Ventilation • Engineering Economic Analysis • Workplace / Sectoral Safety • Engineering Report • Lifestyle - EAP • Presentation Skills • Project Management • Hazard Evaluation • Hazard Control • Industrial Psychology • Accident Theory • Epidemiology • Radiation Biology • OH&S and WCB Management Systems • Other courses as identified by the Awards Committee

#### To be eligible, candidates preferably:

- hold a secondary high school diploma with better than average grades (80% or better) if applying in the first year of an eligible OHSE program;
- have better than average grades (80% or better) if applying in the second or third year of an eligible OHSE program;
- submit official (signed) high-school and/or post-secondary transcripts;
- provide evidence of successful acceptance or registration to an eligible OHSE program;
- include an official description and duration of the eligible OHSE program;
- arrange for a Letter of Recommendation from a high-school Guidance counsellor and/or post-secondary OHSE program chair or faculty advisor as a character reference and supporting the applicants financial need;
- identify funding or financial support from other sources including personal resources, family, scholarships, or other bursaries.

The required documentation\* must be scanned and emailed directly to [info@csse.org](mailto:info@csse.org) by the applicant or by the school or faculty member or alternatively mailed directly to the **Awards Task Force** at: Canadian Society of Safety Engineering (CSSE), P.O. Box 51031 RPO Eglinton Square, Toronto, ON M1L 4T2

**IMPORTANT:** Please note that the [Letter of Recommendation](#) located on the CSSE web site must be used. It is then to be emailed or mailed separately to the Awards Task Force by the school guidance counsellor or faculty member. Applications that are incomplete, i.e. missing any of the required documents/forms/information may be eliminated from consideration.

To ensure correctness and accuracy, we encourage you to proofread your application for grammatical and spelling errors before submission. In the event that we have equally qualified candidates, interviews will be conducted at the discretion of the CSSE Awards Task Force.

Only candidates who become finalists will be contacted by the CSSE Awards Task Force.



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#### IV. APPLICATION FORM

First Name:

Last Name:

Address:

City:

Province:

Postal Code:

Email:

Telephone:

**Program I have successfully registered in:**

One year program

Two year program

Three Year program

Full-time

Part-time

**College/University:**

**Location:**

#### **IMPORTANT**

**I am submitting with this Application:**

Cover letter describing my interest in OHSE education, identifying funding/financial support from other sources including personal resources, family, employer, scholarships, or other bursaries

High school diploma **or** official high school transcript from my final year with an average 80% or better, **or**

Official post-secondary transcript from my first, second, or third year with an average 80% or better

Evidence of successful acceptance /registration in a Canadian post-secondary OHSE program

Official description and duration of the eligible OHSE program (copy of a website description and duration with accompanying URL is acceptable)

**I have also arranged for the following to be submitted separately:**

Signed and dated [Letter of Recommendation](#) (the form located on the CSSE web site only) from a high-school Guidance counsellor and/or post-secondary OHSE program chair or faculty advisor attesting to my character and to my financial need.

## **V. TERMS AND CONDITIONS**

I affirm my desire to be considered for the CSSE OHSE Bursary Program. I understand that this application will be available only to qualified people who need to see it in the course of their duties. I further affirm that I plan to pursue a career in Occupational Health and Safety Engineering.

I attest that I am a Canadian citizen or resident in Canada. I also affirm that the information contained herein is true and accurate to the best of my knowledge.

I acknowledge that this application package becomes the property of Canadian Society Safety Engineering and not returned to the Applicant.

I have read and understand the selection criteria and process for selection.

I authorize the CSSE Awards Committee to verify any and all information contained in the application.

Name:

Signature:

Date:

**If you require any further information or clarification on submitting your application, please contact [info@csse.org](mailto:info@csse.org). You can also call 437-374-4340 TF: 1-844-945-0403**

**Please note that the APPLICATION DEADLINE IS DECEMBER 31<sup>st</sup>, 2021.**