



## 2021 Special Project Award

Recognizing Excellence among OHS Professionals begins with You! The Canadian Society of Safety Engineering (CSSE) is made up of over 3,500 dedicated members who commit their days (and in many cases ...nights) to the protection of millions of Canadian workers. The CSSE Recognizing Excellence Awards program provides a framework to pay special recognition to the extraordinary efforts and achievements of CSSE members.

The **Special Project Award** is presented to a group for an initiative that advances the profession, provides research and development opportunities, or promotes Health & Safety to the OH&S Community, employers and/or the community at large. These are awarded at the level (Chapter, Regional or National) according to the sphere of influence of the Special Project.

You may wish to view our [guideline](#) prior to proceeding, as it outlines all the information required for the nomination submission.

**Nominations Deadline: November 14th, 2021**

More information on the CSSE Awards program can be found at [www.csse.org](http://www.csse.org). Should you have any questions, please contact [info@csse.org](mailto:info@csse.org)

\* 1. Name of project:

\* 2. Project lead:

\* 3. All project members:

\* 4. Project lead's chapter:

\* 5. Project lead's email address:

**NOTES:**

- Please provide information in each of the areas below, as these are the basis of the scoring.

**Creativity/Innovation**

The project must be innovative and a forward thinking idea that supports the vision and mission of CSSE.

**CSSE Mission:** To be the resource for professional development, knowledge and information exchange to our members, our profession and the Canadian Public.

**CSSE Vision:** CSSE shapes the safety profession in Canada by working collaboratively with its members and partners.

It must be clear that the project demonstrates improvement to the health and safety profession, to the organization and/or the greater community. The project must be innovative.

Evidence to include how it improved the health and safety profession, benefits to organization and to the public.

\* 6. Please enter creative/innovative qualities:

## **Project Description / Successes**

A brief description of the project demonstrates results and contributions leading to success.

Evidence to include leading/lagging indicators, benefits to organization, benefits to profession. Specific impact, number of people affected and duration of benefits to be included. How do the results:

- expand or elaborate upon core knowledge, skills, techniques;
- or ensure exposure to current arising trends and topics; or
- stimulate new thinking and approaches; or introduce new
- methods and tools; or
- improve collaboration between OHS professionals.

\* 7. Please enter description/successes:

## **Organizational Abilities**

Project must include the development and implementation of a project using effective project management methodologies.

Evidence to include examples of the following:

- Organization/Prioritization
- Leadership
- Communications
- Problem Solving/Negotiation

\* 8. Please enter organizational abilities:

## **Teamwork**

The project must demonstrate effective and cooperative team members and leader and/or exceptional leadership ability. Which positions in organization were engaged and breadth of involvement, as well as what communication measures were incorporated.

\* 9. Please enter teamwork details:

**Effective Performance**

Demonstrated and sustained exceptional performance that consistently exceeded goals and work expectations in quantity and/or quality.

Evidence to include examples of objective measurements and how success achieved; were goals and expectations met or surpassed.

\* 10. Please enter effective performance details:

11. Please provide any additional information to support your nomination:

\* 12. Your name:

\* 13. Your Chapter affiliation:

\* 14. Your email address:

Thank you for nominating a deserving CSSE member.

**Next Steps:**

Once nominations close on November 14th, 2021, the Awards Task Force will be working with Chapter Chairs, Regional Vice-Presidents and select Board members to review the nominations and select the winners at each level. The same scoring matrix will be used to review the nominations at every stage of progression, where applicable.

All award winners will be announced at the annual conference, but only National awards will be presented at that time. Chapter and regional awards will be presented locally following the annual conference.

If you have any questions regarding the awards program or the process, please contact [info@csse.org](mailto:info@csse.org).

Please copy and save all documents (including this one) that you are submitting for your files.

---