

**ROSE CITY CHAPTER MEETING MINUTES**

**November 19, 2019**

1. **WELCOME & INTRODUCTIONS**

Tim Lauzon welcomed all guests and a roundtable introduction was held.

1. **PRESENTATION –** **WINDSOR FIRE DEPARTMENT**

Last minute schedule conflict prevented the Chief Fire Prevention Officer from attending.

1. **THREADS OF LIFE**

Lisa Graham has volunteer to help organize a walk in the Windsor-Essex area for Threads for Life.

* The walk will be held at Malden Park on May 3rd, 2019.
* There is a need for volunteers for a number of sub-committees: Sponsorship, Registration, Volunteer Recruitment, Promotions, and Logistics.
* If interested please email Lisa.Graham@wrh.on.ca

1. **VENUE DISCUSSION 2020**

Charles Kahelin discussed the destination of our meetings going forward and the need for suggestions:

* Please send emails with suggestions rosecitycsse@gmail.com

1. **UPDATE ON MEMBERSHIP**

Tim Lauzon discussed the current state of our membership numbers and the committee’s future goal of bringing in new students and professionals to the committee.

* Those who helped with the CSSE conference and are not members will be able to purchase a membership for the half the price for a limited time.

1. **CHRISTMAS MEETING**

Tim Lauzon discussed the Christmas meeting to end of the 2019 calendar year for the CSSE:

* The meeting will be will be at Spagos (690 Erie St E, Windsor ON N9A 3X7) on December 3, 2019 at 7:00pm. All who plan on attending must RSVP no later than Monday, November 25, 2019. If you have any specific allergies or requests for your meal please email [tim.lauzon@publicboard.ca](mailto:tim.lauzon@publicboard.ca).
* Attendees are responsible for the cost of food ($30 plus tax and gratuity per person) and any drink they order. Menu options will be sent out via [rosecitycsse@gmail.com](mailto:rosecitycsse@gmail.com).

1. **CONFERENCE UPDATE**

Lisa Graham gave an update on the conference turnout:

* The conference was a success, there were a lot of vendors/exhibitors who showed up.
* Some improvements noted for next year:
  + Begin planning earlier in the year.
  + Emphasis on advertisement to gain more foot traffic to return more value to our vendors.

1. **ACCOUNT INFORMATION**

Tom Trzos gave an update on the committees financial standing:

* The conference returned significant gains after expense and taxes were deducted leaving us at a gain of $6000+ which will be reinvested into the Rose City Chapter to help with recruitment and offer more value to our current members.

1. **Q&A NEW BUSINESS**

Tim Lauzon brought forward to the committee the Essay contest the chapter will be looking to hold in the new year which will offer 5 students an opportunity to win free CSSE memberships. Volunteers willing to help set up this contest are to email [tim.lauzon@publicboard.ca](mailto:tim.lauzon@publicboard.ca) with interest.

1. **NEXT CSSE MEMBER MEETING**

December 3, 2019 at 7:00pm at Spagos (690 Erie St E, Windsor ON N9A 3X7)

(**Everyone attending needs to RSVP)**

1. **ADJOURNMENT**