

# Driver Safety Program Self-Assessment



This Basic Self-Assessment is intended to assist you in determining how complete your driver safety program is and to identify gaps or deficiencies which could be targeted for improvement. Please complete the assessment and if you wish, discuss it with us. All information is held in strict confidence. Thank you for your commitment to creating safety improvements within your fleet. If you have any questions, please contact Thinking Driver at 604.596.0500. [info@thinkingdriver.com](mailto:info@thinkingdriver.com)

Organization Name: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Please Answer the Following: Use additional space to describe in detail	Score '1' for Yes and a '0' for No.	
	Yes	No
<b>Management Involvement</b> Is senior management informed, involved and supportive of the driver safety program and compliant with policy?		
<b>Comments:</b>		
<b>Documentation</b> Does your organization have a comprehensive written driver and vehicle safety policy with a section in the OHS manual detailing (at least) vehicle operation best practices, training, evaluation and qualification processes, discipline for policy violations and driver expectations?		
<b>Comments:</b>		

<p><b>Driver Records</b></p> <p>Do you:</p> <ul style="list-style-type: none"> <li>a. Check driver records prior to hiring new employees who will be driving?</li> <li>b. Check, all employees who drive, records annually?</li> </ul>		
<p><b>Comments:</b></p>		
<p><b>Incident Investigation</b></p> <p>Does your organization:</p> <ul style="list-style-type: none"> <li>a. Investigate and document the investigation of all vehicle incidents including minor ones to determine preventability, identify root causes and make recommendations to mitigate associated risks to prevent repeats of the incident?</li> <li>b. Follow through on the recommendations?</li> </ul>		
<p><b>Comments:</b></p>		
<p><b>Fleet Selection, Maintenance</b></p> <p>Are vehicles selected to best suit intended usage, employee ergonomics and are vehicles regularly maintained to ensure safety?</p>		
<p><b>Comments:</b></p>		

<p><b>Disciplinary System</b> Does your organization have a disciplinary system in place to deal with employees who are non-compliant with policy or regularly have preventable incidents?</p>		
<p><b>Comments:</b></p>		
<p><b>Review Revise Improve, Communicate</b> Do you: Track progress with valid statistics, revise as necessary and communicate progress with management and staff?</p>		
<p><b>Comments:</b></p>		
<p><b>Driver Training and Assessment</b> Do you have a driver training qualification program in place that incorporate elements including Driver Attitudes, Skills and Knowledge, and</p> <ul style="list-style-type: none"> <li>a. Is delivered to new employees including evaluation and qualification as soon after hire as practical; and,</li> <li>b. Incorporate regular refresher and/or upgrade training; and,</li> <li>c. Includes driver evaluation and requalification every 3 years?</li> </ul>		
<p><b>Comments:</b></p>		

**Your Score:** \_\_\_\_\_

**If you scored:**

*3 or less* – You cannot say that you have a Driver Safety Program, only some elements. Major work is necessary to ensure the safety of your drivers and to minimize vehicle incident costs.

*4 to 6* – You are well on the way to developing a driver safety program but are missing some critical elements.

*7 or more* – Congratulations, you have most or all elements of your driver safety program in place and should be experiencing low incident rates and positive attitudes with high driving safety motivation from employees.

Call us today to discuss these results; find out how to fill in the gaps and reduce your vehicle incident rates, **GUARANTEED!**

