



Canadian Society of Safety Engineering

Canada's safety, health and environmental practitioners

Issue Date: **September**

Renlace: **NEW**

Grant Applications

Scope

This policy/procedure establishes the procedure for the application of grants by chapters, board members and the society. For the purpose of this policy a grant is non-commercial in nature; a once only payment made for a specific purpose for which the successful applicant must account in full. In contrast, sponsorship is generally acknowledged as a marketing activity, in which the sponsor can see a tangible benefit in providing funds.

Procedure

The Society is responsible to the grant provider for using the funds received in accordance to the grant application and adhere to all reporting requirements as indicated in the grant. To ensure that the Society meets the requirements of all grants received and meet the strategic direction of the Society, all applications for grant funding will be filed by the National office and administered accordingly.

Completed grant applications will be submitted to the Executive Director for approval by the Board of Directors. Applications must include deadline for submission, contact information and outline the benefits to the Society.

The group applying for the grant shall be responsible for implementing the work of the grant, and National will oversee the reporting requirements of the grant and administering the funds.

Chapters can solicit sponsorship locally through their chapter without reporting to the National office.

Approved by

Kathy Tull, CSSE President

September 16, 2017

Date

Trevor Johnson, CSSE Vice President

September 16, 2017

Date