



CSSE Chapter Election Code of Ethical Conduct

Scope

This Code outlines the guiding principles for campaigning during any election within the CSSE and apply to all CSSE members and staff.

Procedure

The shared Code of Ethical Conduct sets out guiding principles and specific practices that establish the framework for professional and ethical conduct expected of candidates in the election process and ensures equal treatment and opportunity for all candidates.

All candidates accept the responsibility to act in such a manner as to maintain and enhance member confidence in the integrity of the election process. This Code will assist the members in assessing the ethical conduct of candidates.

Nothing in this document alters the responsibility of all members to promptly report any unethical conduct.

Guiding Principles

Knowledge and Adherence: Candidates shall respect and adhere to the principles and rules of conduct set out in this Code and actively promote adherence to the Code on the part of other members.

Integrity: Candidates shall conduct themselves in a way that upholds the integrity of, and the members' respect for, the CSSE's electoral process.

Candidates shall make every effort to ensure that their conduct is above reproach. This means that they should not engage in conduct which could be regarded as unfair or unacceptable by reasonable, fair-minded and informed persons.

Co-operation: Candidates shall co-operate with the chapter member that is charged with the responsibility to conduct elections and administer this Code, and shall not interfere in the performance of their duties.

Candidates shall co-operate in responding completely and accurately to any inquiries or investigations undertaken by the chapter in response to member inquiries.

Fairness and Equality of Opportunity: Each candidate will be treated fairly and provided the same opportunities and financial resources to each, irrespective of employee resources and popularity. The CSSE website can be used as the communication portal for all candidate bios, plan of activities and other election related materials.

Implementing the Code: This Code of Conduct contains a set of expectations and commitments freely entered into by candidates. Candidates commit to the importance of designating a specific authority for receiving complaints and an internal process, including sanctions, for implementing the Code. The Code will be self-regulated with good common sense and in good faith.

Responsibility to Report

All members subscribe to the importance of reporting breaches of this Code and will do so in a prompt and diligent manner. Members will not make false, frivolous or vexatious complaints.

Throughout the election process should a candidate be in a position that may not adhere to or reflect the intent of the above principles, it is the responsibility of the candidate to contact the chapter to obtain clarification and confirmation of alignment with the above principles. This is a leadership value and condition that reflects the highest standard expected by our members. This expected level of consistency, equality and transparency ensures a fair and level playing field for all candidates.

Sanctions

If it is determined by the chapter that a complaint is well-founded, and the conduct in question is such that it would be likely to bring into disrepute the integrity of the election process and/or the Society, the chapter can take any necessary action, including removal of the candidate from the election slate.

If it is suspected by the chapter that a breach of the Code of Ethics may have occurred, the matter shall be referred to the Ethics Committee for investigation.