



June 17, 2020
Western NS Chapter Meeting Minutes

Time: 5:00 p.m.
Location: Zoom Meeting

In Attendance:

Gail Sinclair	South West Regional School Board
Stacey Maguire	Glooscap Ventures
Conrad LeLievre	CBCL
Wanda Balsor	Ennis Safety, Security & Consulting Group
	Exquisite Salon
Kathy Betts	Strait Regional Centre for Education
Heather Wright	Scotia Recycling
Stewart Franck	Workplace Performance Management
Bob Neilson	Ennis Safety, Security & Consulting Group
David Welsh	Department of Labour & Advance Education
Gary Slauenwhite	Grand P Safety

Regrets:

None to report

1. Meeting called to Order by Kathy Betts, Chapter Chair at 5:07 pm.
2. Welcome – Kathy welcomed members.
3. Kathy asked for amendments to the Agenda/Approved.
4. Kathy reviewed the meeting format - no changes were noted.
5. Chapter Reports:
 - a. Finance (Conrad) – Account Balance was confirmed and will be noted in the Executive Meeting Minutes.
 - b. Membership (Larry) – (Report carried to the next meeting) the membership is at approximately 29.
 - c. By-Laws (Bob) – (Presentation June 17th)
 - d. Programs (David) – Programs will be implemented as in person meetings take place.



6. Conrad Presented the Financial Report

- There will be no changes to the banking at this time. Conrad reported on the amount within the Bank Account.
- National continues to review the options for Financial Intuitions.
- The Chapter is continuing with the TD Branch at this time. Kathy suggested a letter be drafted for the Branch; this is on hold until we have been notified of a National Branch.

June 2020 the By-Law amendment were completed for the AGM 2019, with members in agreement.

The AGM for 2020 is set to be aligned with National, the confirmed date will be provided by Kathy after her Chapter Chair Meeting with the Regional VP Atlantic.

There will be no Elections at the AGM this year.

7. Presentation: Bob Neilson Chapter Bi-Law

- Bob provided an overview of the Bi-Laws.
- In 2019 the Bi-Laws were aligned with National and the Membership Guide.
- Discussions were held by member(s) in review of the Bi-Law revisions and the Team Leadership Guide.
- Members would like to see the Bi-Laws reviewed again in consideration of the Team Leadership Guide and with members' suggestions to increase effective management of the Chapter within the Bi-Laws.

8. Business Arising:

- a. Bob will approach the By-Law Committee for their interest in participating. The suggestions will be reviewed with the Executive Committee.
 - b. Members were invited to submit their names to the Secretary if they wish to volunteer on the Committee.
 - c. The Bi-Laws will be provided for Members.
 - d. Membership Strategies – It was decided to continue with a focus on “Chapter Member Value”, providing more value for members. It was suggested having more involvement from members' during a round table session at our next meeting and to continue to share Mental Wellness Tips.
9. Great value was shared by members for Mental Wellness Tips: CSSE sessions online and website were shared: Mindwellu.com
10. PDC NFL– Members reviewed concerns regarding the PDC in NFL, if the Conference will go forward during this unprecedented time. There has not been any communication received from National to change the Conference in September. The Conference has been cancelled for 2020.



11. Stewart has agreed to support the Chapter within the Website and Facebook. The issuing of passwords is to be resolved by the support of National.
12. Date of next meeting – September 23, 2020 at 5:00 pm on Zoom.
Kathy thanked the members for attending and for a great meeting.
13. Adjourned at 6:55 P.M.

Kathy Betts
Chapter Chair

Stacey Maguire
Vice Chapter Chair

Vision: An advocate for safety in every workplace through education and knowledge sharing.

Mission: To be a resource for professional development, knowledge and information exchange for our members, our profession and the public.