



New Brunswick Chapter

June 16, 2021 – Annual General Meeting

Place: Microsoft Teams virtual meeting
[Click here to join the meeting](#)

Time: 13:00 - 16:10

Topic: AGM / Regulatory Changes with WorkSafeNB (Multiple)

WorksafeNB Regulatory Changes: WorkSafeNB presented on recent regulatory changes. A copy of the presentations will be attached to these minutes. There is a lot of information available to the membership by reviewing the WorkSafeNB website. It is strongly recommended that members review the website using the links below which may help clarify any confusion on the following topics:

[Supervisor](#)
[Harmonization of safety standards](#)
[Administrative Penalties](#)

AGENDA:

1. Call to Order
2. Welcome and Introductions conducted via this virtual meeting format.
3. Additions to the agenda
 - Motion arising from Board of Directors (BOD) discussions to change the signing authority positions on the BOD because of the elimination of the 2nd vice chair effective at this AGM.
4. Approval of previous minutes
 - No AGM was held in 2020 due to the COVID-19 pandemic. The **June 5, 2019** AGM minutes were reviewed and accepted by the membership.
 - ***Reza Mehboob, Kim Froats***
5. Guest Speaker: WorkSafeNB Legislative Change Update
 - **Anne Lise Albert / Richard Blais**
 - Presentation attached.
6. Guest Speaker: WorkSafeNB Health and Safety Index Update
 - **Tim Peterson / Phil Traverse**
 - Presentation attached.
7. Chair Update

G Aune

 - **Chapter Update:** Grant is thanked for his time with the Board and time spent as chair during a very trying time as a result of the pandemic. He will, following this meeting, pass the torch over to Deborah Blackmore.
 - **CSSE RVP Update:** A lot of change is happening at the National level with realignment of the board and positions that were presented at the national AGM in December 2020.
 - i. Discussed CSSE national Town Hall meetings being planned as a Q&A for members to table any questions based on the current changes being communicated by the board. Following those town halls, other communication sessions will be arranged to discuss the new Bylaws and proposed Governance changes impacting all chapters. All members are encouraged to take advantage of these sessions.



New Brunswick Chapter

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- 8. Elections
 - **Grant Aune** moves from Chair to **Past Chair**
 - i. Dan Oulette leaves past chair position
 - **Deborah Blackmore** moves from 1st Chair to **Chair**
 - **Christian Fournier** moves from Social Media Director to **1st Chair**

Unopposed elections

- **Social Media Director - Craig Silliphant**
- **Secretary** (must be a current BOD member) - **Shawn Reilly**

Elections held for three positions through online voting.

- **Directors at Large** – 3 available positions, candidates for election are as follows;
 - i. Reza Mehboob (incumbent)
 - ii. Jill Whitebone
 - iii. Mike Cyr
 - iv. Julian Hogeterp
- Successful candidates are **Reza Mehboob, Jill Whitebone** and **Julian Hogeterp**. Welcome and training will be provided by the vice chair. ***Congratulations.***



The CSSE NB Chapter would like to thank Grant Aune for his support as our most recent chair, as well as Dan Oulette for his past, past, past chair support. We are grateful for both of your efforts the past few years.

We would also like to thank Steve Garnett and Cody Arnold for your efforts as directors at large. We are all very grateful for the work you have provided.

9. Membership Report

S O'Dell

- CSSE NB Chapter membership currently at 99
- 6 new members in 2021
 - i. Dennis LeBlanc
 - ii. Ian Leavitt
 - iii. Andrew Munn
 - iv. Mathew MacFarlane
 - v. Kirk Somers
 - vi. Craig Silliphant
- All members are invited to attend meetings and bring a friend. They do not have to be full time employed in “traditional safety” roles. They can be in other support roles including your OHSC / JHSC members that could benefit from CSSE membership.

10. Treasurer Report

E MacFarlane

- The NB chapter is in a strong financial position at the close of our fiscal year. There was not a lot of activity during 2020 into 2021 we were able to consolidate some more of the 2019 NAOSH sponsorships, the last few remaining will be written off as uncollectable debt.



New Brunswick Chapter

- Our current balance not counting our CSSE National rebate cheque is \$9,741.80
- Audit of the financial statements by the membership is conducted annually. Two volunteers requested – **Gail Brownlee** and **Darrel Nickerson** will conduct the audit.

11. NAOSH Update

C Biggar



THANK YOU to all volunteers who supported these events throughout NAOSH week. Without you these events would not be possible. Your hard work and dedication showed the strengths and professionalism that New Brunswick prides itself on. We truly appreciate everything you contributed!

- Provincial Breakfasts Update: virtual in 2021 with lunch and learns offered. Planning is underway to host in person events in 2022 again.
- The NAOSH subcommittee is looking for more volunteers to help with future events. While a large focus this year was on the National Launch, we have great opportunities to support the other provincial breakfasts which were strong supported by a very small number of key individuals. **Member support is needed to help keep these events running strong in the future.** This is also a great volunteer opportunity for people looking to get volunteer hours for various programs.

12. Professional Development Report

S Poirier

- Not much is happening in 2021 due to the ongoing pandemic. The BOD is looking at fall 2021 to identify opportunities to host an outdoor event.
- Any feedback on topics / presenters - including any future topics you would like to see presented - would be great. Reply directly to Shelley Poirier.

13. Website

C Fournier

- All members are encouraged to use the website to register for meetings and events, so we know how many to expect at meetings and ensure the facilities meet the needs for the meetings or events.
- We are still only able to access the website with one member (Social Media Director) as all other communications are controlled via national for privacy reasons.

14. Steps For Life

S O'Dell

- 117 registered participants
- 10 teams
- Fundraising Goal \$10, 000 reached \$14, 235
- We had new teams and a lot of new participants which is really great to see
- I was able to attend the Family Forum virtual event / Reflection ceremony for the 1st time and I was honored to attend and was a special and hit close to home as to why I volunteer my time for the Steps for Life walk, so that Threads of Life continue to offer the support & services they do.
- I want to thank all the SFL committee members for assisting in putting the event together especially during crazy times. Many of the committee members are CSSE members, Shawn Reilly, Jill Whitebone, Reza, Chalena and Patricia Vautour, Lindy Silliker, Lorrie Johnston and Anne Herrell-O'Neil. We are always looking for more committee members and hopefully we will have an in person event in 2022.
- I'm extremely grateful for my awesome co-chair Jill Whitebone.



New Brunswick Chapter

- And I want to also acknowledge what an awesome job Shawn did with the facebook post on the Steps for Life page and also for the amazing job on the virtual opening ceremony. Thank you so much Shawn for all the time you put into the presentation.
- I want to thank the CSSE for sponsoring a Team and also thank Shelley P for stepping up and being the team captain and also getting her community involved.

15. Awards and Service Recognition

S O'Dell

5 years

- Caroline Graham
- Luc Belliveau

10 years

- Cory Curnew
- William Vaughan
- Grant Aune

15 years

- Darrel Nickerson
- Christian Fournier
- Mariou Rochon
- Terry Arseneau

16. Open Forum / Discussion

- Asked to follow up with to find out if the WorkSafeNB conference was going to be in person or virtually. As of June 21 it is going to be virtually and tentative date November.

17. Adjournment

Next Meeting:

- September 08, 2021
- Location: TBD (Likely virtual)

- Outstanding item: Joint meeting with Quebec Chapter