



New Brunswick Chapter

April 20, 2022 – BOD Meeting

Place: Microsoft Teams virtual meeting
Host: N/A
Time: 10:00 am - 12:00 pm
Shawn Reilly
Reza
Craig Silliphant
Dan Ouellette
Deborah Blackmore
Jill Whitebone
Chelena Biggar
Shelley Poirier
Ed MacFarlene
Julianne Hogatorpe

AGENDA:

1. AGM
2. Loss of email ability
3. NAOSH
4. Financials
5. Call to Order 10:08 am
6. Additions to the agenda
 - Additions to the agenda

Updates

7. Chair Update D Blackmore

- Excess funds. We are over our \$7,500 cap which is a CRA issue. When will National shift bank accounts? We are currently with BMO. National will move to RBC and NBCSEE will have an account under the National umbrella. National CSSE will owe CRA \$ for past GST owed. How will these funds be provided?
- NAOSH - CSSE NB has not been involved in any planning or approved any funds for this year. PEI and NFLD chapters have also not been involved. Role of RVP is to support not do.
- Chelana stepping down from NAOSH effective immediately. Will step up to the Treasurer role vacated by Ed.
- Not happy with the actions of the RVP (that we did not vote in). Plan is to meet with other Atlantic Chairs and discuss concerns with RVP. Believe that RVP is operating under good intentions but may be unintentionally overstepping on Chapter's toes. He may not have a full understanding of his role as RVP. Shawn and Debra to meet with Christian to raise Chapter concerns regarding RVP role and chapter's role.
- Loss of access to NB CSSE website and emails. All Chapter emails now have to be submitted to National for distribution. Chapter has lost ability to email chapter members directly to notify of meetings, etc. Takes more pre-planning on the Chapter's end to remind members of meetings. National Help-Desk has been very helpful as per Craig Silliphant.
- What needs to be voted on at the AGM? Positions will need to be. No bylaws to be voted on.



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- RVP should be receiving reports on membership moving forward.
 - Chapter meeting this afternoon. Shawn to Chair, Shelley to introduce guest speaker. Christian to give NAOSH update as RVP Chair.
 - Craig re Communications update: National has closed off communications for our website. All has to go through National now. Need to pre a week prior now to have notification out to members.
 - Excess funds update – Ed to discuss this afternoon re financials update. \$10, 263. Will have it down to \$7,000 by end of June if plan to spend on swag goes forward. Should we hold where we are at until the fall once we know what National will do re: CRA funds owed? We should wait until September to see what our final balance will be. Motion carried to wait. Deb and Ed current co-signers on cheques. When do we update this with Ed's departure? We will wait to see what National does at the end of August. Ed to follow-up with BOM to see what is required to change signing authority. Following AGM and new treasurer position is official would be the best time to change over.
 - Strat Plan: Julien – Subgroup met and discussed survey to membership. Will we send to National to send out to NB Chapter? Will discuss at General Meeting this afternoon to advise membership that the survey will be sent out and discuss what we are looking for. Then will send it to National by end of week from distribution.
 - SFL to be discussed this afternoon
 - Professional Development – planning still in progress for AGM. Will send out reminders to membership via National. Health and Safety week free presentation links to send out to membership. Park lunch and learn in the fall possibly.
8. Adjournment at 11:45 am