



**CANADIAN SOCIETY OF SAFETY
ENGINEERING
Newfoundland and Labrador Chapter
Minutes of Chapter Meeting**

Meeting Type: General X AGM ___
 Executive ___ Other ___

Date: Sept 25, 2020

Location: Zoom Meeting

Commenced: 12:05 pm

Adjourned: 12:35 pm

In Attendance:

- Mark Balsom
- Trina Byrne
- Denise Stirling
- Jennifer Rose
- Laurie Martin
- Carol Ann Griffin
- Kim Lewis
- Carol Alexander
- Steve Tilley
- Katrina Hynes
- Oral Burry
- Craig Kennedy

Agenda:

1.0 Call to Order

- Meeting called to order at 12:05

2.0 Safety Moment

- Oral Burry completed a review of an incident that occurred on a site

3.0 Upcoming meetings

- We will be using Zoom as our platform for more of our meetings going forward. We are hoping this will help make meetings more accessible to members.
- We will have at least one in-person meeting per year.

4.0 Elections

- National is working on updating the on-line election process. This should be finalized in Oct/Nov.
- To assist with getting as many members involved, we are going to use the on-line election option unless there are objections. No objections were raised.
- This year, the positions of Treasurer and Chair are up for election.
- Once we receive the details from National, we will send out an email advising of the election process, nominations, etc.

5.0 Updates on National

- Financial survey was completed by Jennifer on behalf of the chapter. It was our opportunity to provide input on the path forward with finances. Pre-COVID, there was some discussion on having all chapters use QuickBooks and use the same bank. National will be providing an update on the results of the surveys.
- Some of the CSSE courses have been offered online with good feedback received. We will see more online courses going forward.
- There are updates to the Board structure. National provided a review of the proposed new structure in one of their weekly townhalls.
- There is another Townhall on Sept 30 where National will be providing further updates.
- National is looking for your input and suggestions. To do so, email feedback2020@csse.org

6.0 Ideas for speakers and meeting topics

- If anyone has an idea for a speaker or topic for a meeting, please let a member of the executive know.

7.0 Open Forum

- Open discussion on the updates to the CSA for Self-Retracting Device regarding leading edge fall protection
- Members discuss COVID protocols for their offices and sites.

Minutes By: Trina Byrne