

Manager, Health, Safety & Environment – To be based in Calgary or Edmonton, AB

Who We Are

BGIS is a leading provider of customized facility management and real estate services. With our combined team of over 6, 500 globally, we relentlessly focus on enabling innovation through the services we deliver, while actively looking for new opportunities that will enable innovation for our clients' businesses. Globally, we manage over 320 million square feet of client portfolios across 30,000+ locations in North America, Europe, Middle East, Australia and Asia. Further information is available at www.bgis.com

SUMMARY

Reporting to the President of BGIS Energy & Facility Solutions (BGIS EFS), the Manager, Health, Safety, and Environment executes health, safety, and environment programs for and ensures ongoing compliance to all internal and external requirements to assist BGIS EFS in mitigating and managing environmental, health and safety-related risks and improving related performance. In addition, the Manager, Health, Safety, and Environment will provide reports to and work with close collaboration with the corporate Health, Safety, and Environment department in the development and deployment of the health, safety, and environment management system and associated tools, processes and procedures according to applicable external management systems

KEY DUTIES & RESPONSIBILITIES

Program Execution

- Executes health, safety, and environment programs and promotes a high health, safety, and environment culture for the BGIS EFS Team
- Provides leadership, guidance and advice to account team members on health, safety, and environment matters in accordance to all applicable internal and external requirements. Applies knowledge of related regulations
- Executes health, safety, and environment processes and procedures for downstream petrochemical industry.
- Collaborates with leadership to ensure team members are provided with adequate tools and resources to ensure the safe execution of work
- Assists in the identification and management of downstream petrochemical risks, such as confined space, chemicals, manual material handling and driving.
- Provides leadership for implementation of corporate initiatives such as BGIS' Workplace Zero initiative, near miss / hazard observation program, Job Hazard Assessments, and Well-Being Program.
- Maintains health, safety, and environment management systems registration including but not limited to ISO 14001 and ISO 45001. Conducts internal systems audit and executes annual re-registration process requirements
- Monitors and reports on a variety of health, safety, and environment metrics
- Assists and collaborates with the corporate health, safety, and environment team to develop and continuously improve health, safety, and environment management system and associated processes and procedures according to applicable external management systems

Incident Investigation, Resolution & Reduction

- Investigates and resolves incidents as per BGIS protocol
- Conducts root-cause analysis, identifies causal factors, and implements corrective and preventative measures
- Tracks, records, maintains and reports incident data in Intellex system. Identifies and analyzes trends
- Leader for Return to Work program for the account
- Reviews and implements modifications to work plans, processes, procedures to reduce recurring incidents and improve health, safety, and environment performance

Communication & Training

- Assists in the development and delivery of health, safety, and environment training to team members
- Assists in the development and deployment health, safety, and environment communication to team members, including regular Toolbox Talks

Compliance Management

- Monitors and enforces compliance to all internal and external health, safety, and environment requirements and regulatory requirements
- Conducts field inspections, job observations; health, safety, and environment audits and other types of reviews to monitor compliance to health, safety, and environment requirements and to identify risks
- Communicates observations, non-compliance and risks to stakeholders, and provides and implements corrective and preventative measures to ensure compliance and mitigate risks
- Conducts PPE compliance audits
- Prepares and submits compliance reports
- Other duties as assigned

Supervision

- If required, supervises team members as appropriate, managing quality of work, making appropriate decisions, providing staff development opportunities, addresses sub standard performance and provides coaching.

KNOWLEDGE & SKILLS

- Certification in one or more of the following – Certificate in Occupational Health & Safety through a University or college degree in Safety, Industrial Hygiene, Environmental Engineering, Environmental Sciences
- 6 to 10 years of health, safety, and environment program execution work experience
- Knowledge of health, safety, and environment regulatory requirements

- Knowledge of health, safety, and environment management systems – ISO 14001 and ISO 45001.
- Strong program execution abilities
- Advanced communication, influence and persuasion skills and the ability to work well with technician workforce
- Ability to promote health, safety, and environment programs and influence stakeholders to achieve health, safety, and environment objectives
- Ability to deliver health, safety, and environment-related training
- Ability to investigate and resolve health, safety, and environment incidents, conduct root cause analysis skills along with preventative and corrective measure implementation
- Effective written communication skills
- Ability to build and maintain effective relationships with internal and external stakeholders
- **Experience in downstream petrochemical industry and the Petroleum Oriented Safety Program (POST) would be a valuable asset**

Licenses and/or Professional Accreditation

- Canadian Registered Safety Professional from Board of Canadian Registered Safety Professionals or equivalent

**** TO APPLY PLEASE [CLICK HERE](#) ****

At BGIS we believe that diversity and inclusion is a key business driver, such that we never lose sight of its importance as it is woven into the fabric of our organization. We are committed to maintaining a barrier-free recruitment process by providing equal employment opportunities through recruiting and retention of individuals of all backgrounds. We recognize that promoting diversity is an essential component of our continuing pursuit for organizational success!