

Safety Advisor | Mainroad Group

An exciting opportunity exists to add an additional Safety Advisor to the Mainroad Group (Lower Mainland), based out of our Cloverdale office in Surrey, BC. This position will have responsibilities to the General Managers of multiple Lower Mainland operating companies.

The successful candidate shall have the following qualifications:

- Minimum of five (5) years' experience in a safety role. *Construction experience is an asset.*
- Diploma, Certification, or a combination of training in Occupational Health and Safety.
- Professional Safety Designation or ability to obtain is essential.
- Valid Class 5 Driver's License is required.
- COR Auditor Certification is preferred.
- Prior environmental training and/or experience is preferred.
- Advanced proficiency in computer systems & software, including Microsoft Word, Excel, Outlook and PowerPoint.
- Prior experience developing and delivering training is required.
- Strong learning agility.
- Ability to work both independently with little or no supervision and in a team environment.
- Proven ability to communicate effectively, both written and orally.
- Efficient time management skills are essential.
- Ability to meet strict deadlines.

Job duties include, but are not limited to the following:

- Review and update hazard assessments assist with hazard assessments for new activities.
- Write and update Safe Job Procedures and Safe Work Practices as needed.
- Complete incident investigations.
- Ensure inspections and toolbox meetings are completed as required.
- Oversee daily hazard assessment completion.
- Assist with hazard assessments for new activities and projects.
- Develop Exposure Control Plans.
- Assist with the assessment and review of subcontractors.
- Oversee the completion of site and new employee orientations.
- Provide training to staff and management on program elements.
- Conduct emergency drills.
- Train workers on safety policies, procedures, and practices.
- Oversee new and young worker monitoring.
- Manage and assist in the education of the RTW Program.
- Regulate audit schedule and complete task audits.
- Verify compliance to regulations (through audits, inspections, record, and review observations).
- Document the safety program and ensure required information is posted and available to staff.
- Oversee effectiveness of safety committees.
- Report statistical information (including all incidents) to Mainroad Corporate Compliance Staff.
- Lead all staff in safety culture. Provide resources for safety questions and issues.
- Laisse with regulatory agencies and Mainroad Corporate Compliance staff.
- Track and manage non-conformities and other required corrective actions.

Interested applicants are asked to forward their resume and cover letter to hr@mainroad.ca. Please note that only qualified, shortlisted candidates will be contacted further.